



LACEY GARDENS

Dear Parents and Carers,

The governing body and all the staff at Lacey Gardens Junior School extend a warm welcome to you and hope that you find the information in this prospectus informative. Please do not hesitate to contact us if you require any additional information.

It is a real privilege to work in such a vibrant and exciting environment and all staff at Lacey Gardens recognise that it is important not only that our children should achieve their full academic potential but also that they should develop their skills and talents in art, music and sport, and their awareness of equality, fairness and a sense of belonging. Every pupil is encouraged to strive for personal excellence and the highest standard of social, spiritual and intellectual development.

We believe that the children at Lacey Gardens receive a high standard of education which reflects the hard work and dedication of all staff members.

We aim to ensure that our children enjoy coming to school and gain an enthusiasm and zest for learning that will continue throughout their lives.

I look forward to working with you to achieve the best for your child.

Yours sincerely,

Linda Spence

Acting Head Teacher

Lacey Gardens Junior School





LACEY GARDENS

Our School

Lacey Gardens School was opened in April 1953 and celebrated its Diamond Jubilee in 2013! We cater for children aged seven to eleven years and serve Louth and the surrounding villages. Many of our children join us from Eastfield Infant School which is situated on the same site.

Inside the main building, we have a hall, fourteen classrooms, a large Art Studio, a fully equipped ICT Suite and a central library area. In addition to this we have our own kitchen serving high quality, nutritious meals. The school is set in attractive grounds and has a hard surface playground and extensive playing fields. At the bottom playground there is a wonderful amphitheatre with seating for children.

In school we endeavour to create good relationships between teachers and children so that children are given a feeling of security and confidence. We have established a stimulating environment in which we can care for every individual, helping them to develop as a complete person.

Children learn through experience, interest, and understanding and come to possess a wide range of educational knowledge and skills that are soundly taught and encouraged. This helps them achieve their full potential, so that they can make a maximum contribution to society and build towards their own success in life.

Our children are given the opportunity and encouragement to rely on their own judgements, grow in independence and develop their initiative. All children will be encouraged to be tidy and methodical in their work, developing a sense of their own true value in the world. Self-confidence, self-motivation and self-discipline will be developed by the positive expectation and attitudes of the school.

The school provides a caring family atmosphere and engages fully with the local community, providing an extensive range of enhancement opportunities.

All children are regarded as of equal value, and we strive to provide for each one according to their needs, and to offer positive encouragement for their achievements.

We take great pride in the provision our pupils receive and ensure a curriculum which is balanced and broadly based and which promotes the spiritual, moral, cultural, mental and physical development of all pupils, we have to prepare pupils for the opportunities, responsibilities and experiences of adult life.





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The School Day

TIMES

8:45 Doors open (Teachers are ready to receive children and early bird learning is set!)

9:05 – 9:15 Registration (Children arriving after 9:15 will be marked as late, children arriving after 9.35 are marked as unauthorised).

9:20 – 9:35 Assembly

10.30 – 10.45 Mid-morning Break

12.00 – 1.00 Lunch time

3:30 School ends

Although the afternoon session runs from 1:00 – 3:30, teachers may take additional breaks, with their class, at their discretion.

THE PLAYGROUND IS SEPARATED INTO THE FOLLOWING AREAS;

Upper playground

Lower playground

Garden

Quiet area/outside stage

Field

Outdoor reading area

WET PLAYTIME

If it is raining at playtime, activities are supervised in classrooms by teachers or teaching assistants. Year 6 have the privilege of selecting Chat and Chill or ICT. At lunch, all classes are given the option of a film if it is wet.

SNACKS

Pupils may bring a healthy snack (fruit, vegetable or cheese) from home to eat during morning break. Alternatively, they may bring money (30p) to buy a healthy snack from the break-time trolley.

LUNCHTIME

Lunchtime takes place between 12.00 and 1.00:

12:00 – 12:20 Years 4 and 6 eat in the dining hall while Years 3 and 5 have the full range of the playgrounds.





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12:20 – 12:45 Years 3 and 5 eat in the dining hall while Years 4 and 6 have the full range of the playgrounds.

12:45 – 1:00 Years 3 and 4 play only on the top playground while Years 5 and 6 stay only on the bottom playground. Wherever the weather permits, all pupils play on our fantastic field.

ASSEMBLIES

We believe assemblies are a very important part of our school life; a time when the whole school comes together to hear key messages through engaging stories. Assemblies are organised across the week as shown below.

Monday – Whole school

Tuesday – Singing Assembly

Wednesday – Whole school

Thursday – Class assemblies/school council discussion time

Friday – Celebration Assembly

THE END OF THE DAY

School closes at 3.30 p.m. and pupils are dismissed from classrooms. Please make sure your child knows where to meet whoever is collecting them. If for any reason there are difficulties pupils should come back into school to wait under supervision.





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IMPORTANT INFORMATION

SAFEGUARDING

Our School Community fully recognises the contribution it can make to protect and support pupils in school. Our safeguarding policy aims to foster an honest, open, caring and supportive climate. Pupil safety is of paramount importance in our aspirations to achieve the best outcomes for all. Mrs Spence and Miss Sheeran are our child protection officers. Please refer to the school Child Protection Policy on our website, www.laceygardens.lincs.sch.uk

MEDICINES

For safety, pupils are not allowed to keep medicines themselves, medicine needs to be kept in the medical room, stored in a locked cupboard and out of reach of pupils. Trained first aiders will distribute medicine if required – If your child needs medication during the school day, please hand it in at the office and sign a permission form.

A medical record is signed to show that a child has used their inhaler or medicine has been administered.

If your child has specific medical needs, please discuss this with us individually so we can best support you and your child.

BEHAVIOUR

The school expects a high standard of behaviour from pupils at all times, and all staff continually promote positive behaviour, e.g., walking in corridors, picking up litter etc. Good speech and manners are also encouraged.

Celebratory Assembly is held each Friday and is a celebration of the weeks' achievements. Head Teacher's Awards are given out to pupils chosen by the teachers. It is also an opportunity to share any talents or achievements from outside of school.

Merit stickers are awarded to pupils as a reward for being noticed for good learning or exceptional attitude. Every child has individual cards to collect stickers which culminate in Bronze, Silver and Gold certificates.

Head Teacher wristbands are also presented for exemplary behaviour and all adults are able to nominate pupils for awards and merits.

Pupils at Lacey Gardens are aware of the school rules and these are displayed in every classroom.

PREFECTS AND SCHOOL COUNCIL

All pupils in Year 6 are given the opportunity of becoming prefects and encouraged to take responsibilities throughout the school e.g. running school Book Fairs or the Break-time Snack Trolley.

School Council members are democratically elected by their peers to represent their classes. Elected pupils (one boy and one girl) represent their class viewpoints and accept responsibility for attending local community events to represent the school.





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HOMEWORK

The school has developed a homework policy as a result of government guidelines. All pupils are given homework on a regular basis. Pupils present work in Learning Logs and are encouraged to take an individual and creative approach on open ended activities and themes e.g. research related to current project themes or number investigations. In addition to this, more formal maths and spellings homework activities are given each week. Your support with home learning is much appreciated and can impact positively on the progress your child makes.

PARENT CONSULTATIONS

We hold two formal parents evenings a year using an appointment system and in the Summer Term you will receive a written report recording your child's progress, targets and the results of any tests. You are then welcome to attend an informal parents' evening to discuss this further.

MONEY

Pupils are discouraged from bringing money to school, apart from money for healthy snacks or specific special fund raising events. Money for school trips/swimming should be brought to school in a sealed envelope (available from the office) and placed in the collection box outside the classroom.

EXTRA CURRICULAR ACTIVITIES

The school encourages pupils to take part in a variety of after school activities. Clubs generally run at lunchtime or from 3:30 to 4:30 pm and cover a range of different activities such as football, netball, cricket, games, animation, art, cookery, language and logic etc.

At the beginning of each term you will receive a letter outlining all the available clubs. Pupils attending clubs after normal school hours must have their parent's permission and parents need to notify the teacher as to their arrangements for collecting/ allowing pupils to walk home. Please collect pupils from the top playground.

BICYCLES

There is space on the school premises for the storage of bicycles. Pupils who do cycle to school must dismount at the school gates. Pupils are not allowed to ride their bikes in the school grounds.

During the autumn term pupils in Year 5 take part in Bikewise Training.

SWIMMING

Swimming takes part in a blocked swimming time at the local pool. Extra tuition may be provided in the summer term for pupils who do not achieve their 25m badge by year 5 or 6.

Swimming is part of the National Curriculum and as such pupils are expected to





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Staff List

Acting Head Teacher: Mrs L Spence

Assistant Head Teachers: Miss K Sheeran

Inclusion Leader: Miss K Sheeran

<u>Admin Team</u> Mrs S Green (Bursar) Mrs J Plant (Administrator)	Mrs J Harper (Inclusion Admin) Mrs S Hudson (Art Technician)
<u>Year 3 Team</u> <u>Teachers</u> Mrs S Speirs (Phase Leader) Mr B Shearer Mrs T Gostelow Mr D Reynolds <u>Teaching Assistants</u> Mrs L Bailey Mrs N Asquith Mrs C Houghton (1:1)	<u>Year 4 Team</u> <u>Teachers</u> Mr J Noden (Phase Leader) Miss K Gray & Mrs K Williams Miss S Langdale <u>Teaching Assistants</u> Mrs J Streatfield Mrs M Kaye Mrs A Coxall (1:1) Miss V Warwick
<u>Year 5 Team</u> <u>Teachers</u> Mrs L Reynolds (Phase Leader & Maths Leader) Mr B Williams Mr J Nosowski <u>Teaching Assistants</u> Mr P Harris Mrs S Broughton Mrs L Milburn (1:1)	<u>Year 6 Team</u> <u>Teachers</u> Mrs E Nicholls (Phase Leader & English Leader) Mrs A Rickett Mr S Sandy Mrs V Gilbert <u>Teaching Assistants</u> Mrs A Thornley Mrs A Kaye Mrs Blackburn
<u>Site Maintenance</u> Mr N Warne Mrs I Spendlow Mrs T Tallentire	<u>Intervention & Support</u> Mrs T Mitchell Miss H White Mrs J Holland
<u>Midday Staff</u> Mrs F Mackie Mrs S Best Mrs J Jones Mrs K Atkinson Mrs S Skipworth	Mrs S Turner Mrs R Crashley-Bertram Mrs G Taylor Mrs C Pidgeon Mrs I Spendlow Mrs L Rhodes Mrs T Tallentire





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School Dress and Personal Property

Home/School Agreement

In line with Government policy Lacey Gardens has a home/school agreement which you will be asked to sign when your child enrolls at school.

Clothing

Children attending the school are expected wear school uniform.

Please note that jumpers, cardigans and coats are available from Cojos Louth.

Details of the uniform are as follows:

Sweatshirts	Green
Trousers/Shorts	Grey
Skirts/Pinafores	Grey
Shirts and Blouses	White
Shoes	Black, sensible and flat
Jumpers and Cardigans	Green
Polo Shirts	Logo Polo shirts available at Cojos
Socks/Tights	White socks, grey or black tights
Summer Dresses	Green and White Gingham/or Stripes
PE/Games Shorts	Dark
Shirts	White T shirt

Jewellery

Watches may be worn, and where a child has pierced ears, the wearing of a stud or small sleeper is permitted. For safety reasons, earrings must be removed for PE. and swimming.

Personal Property on School Premises

Pupils are responsible for the security of their personal possessions. The school cannot take responsibility for jewellery and valuables which children bring to school. Do please label all belongings.

Mobile Phones may be brought into school at the owner's risk. All phones must be handed to the office and collected at the end of the school day.

